



# St Paul's Boundary Road Annual Report 2020



**St Paul's  
Boundary Road**



## The Annual Report of the Parish of St Paul's Wilford Hill for the Annual Parochial Church Meeting to be held before the end of May 2021.

(The report has been published at the earliest opportunity in 2021 and we hope that Covid-19 restrictions will have eased sufficiently, for the APCM to take place in person, by the end of May 2021.)

St Paul's Wilford Hill is situated on the corner of Boundary Road and Loughborough Road, West Bridgford, Nottingham. It is a Church of England parish within the Diocese of Southwell and Nottingham. The correspondence address is:

**St. Paul's Church, Boundary Road, West Bridgford, Nottingham. NG2 7DB**

The Parochial Church Council (PCC) is a charity registered with the Charity Commission. Members of the PCC act as Trustees for the charity. Charity number 1133058

### Structure, governance and management

1. The method of appointment of PCC is set out in the Church Representation Rules.
2. All Church attendees are encouraged to register on the Electoral Roll.
3. Those on the roll can stand for election and vote at the Annual Parochial Church Meeting.

### Aim and purposes

St Paul's Parochial Church Council has the responsibility of cooperating with the incumbent in enabling the whole mission of the Church, pastoral, evangelistic, social and ecumenical within the Parish, Deanery and beyond. The PCC also has responsibility for the facilities provided in the adjoining church halls, which are used for public and private lettings as well as church meetings.

### Objectives and activities

The PCC is committed to enabling as many people as possible to worship at our church and become part of the parish community at St Paul's. Our services and worship put faith into practice through prayer and scripture, music and sacrament. When planning our activities, we have considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable all people to live out their faith as part of our parish community through:

- Worship and prayer, learning about the gospel, and developing their knowledge and trust in Jesus
- Provision of pastoral care for people living in the parish
- Missionary and outreach work
- Use of our hall facilities by community organisations and private individuals

To facilitate this work, it is important that we maintain the fabric of the church and the hall complex.

### Achievements and performance

Essentially the ministry of the church is not about achievement or performance. Spiritual life and the presence of care and love cannot be measured or judged in these ways. Worship has been provided each Sunday, usually Holy Communion (when gathered) with sermon and prayers. Restrictions arising from Covid-19 have curtailed virtually all our regular activities. Where we have been able to transfer a service of worship or activity "online" we have done so. We have maintained regular weekly worship.



## Role Holders

<b>Vicar</b>	Revd Tim Fox
<b>Leader of Children, Youth and Families Ministry</b>	Penny Carrier
<b>Honorary Retired Clergy</b>	Revd Mary Griffiths, Revd Hilary Smart.
<b>Readers</b>	Bob Oldroyd and Fraser Sims
<b>Church Wardens</b>	Charles George and Wendy Pearce
<b>Honorary Treasurer</b>	Debbie Caine
<b>PCC Secretary</b>	Maureen Hollins
<b>Electoral Roll Officer</b>	Maureen Hollins
<b>Worship Group Leaders</b>	no group in place for the time being.
<b>Sacristans</b>	Wendy Clements and Carol Denton ( <i>until March 2020 lockdown</i> )
<b>Deanery Synod Representatives</b>	Andrew Little ( <i>3-year term to October 2023</i> )

### **Parochial Church Council 2020/2021:** *the number denotes the years served since last election and term*

Ann Shepheard	1 (of 3-year term 2023)
Ann Jordan	1 (of 3)
Hugh Williams	1 (of 3)
Cliff Carrier (Lay Chair)	2 (of 2-year term 2021)
Debbie Caine	2 (of 2)
Maureen Hollins	2 (of 2))
Janet Coleman	2 (of 3-year term 2022)
Angela Harriss	2 (of 3)
Camilla Gilmore	2 (of 3)

The PCC met (by internet conferencing) 9 times from April 2020 until March 2021.  
Maureen Hollins PCC Secretary

## Electoral Roll 2021

This will be revised before the APCM in line with electoral rules. The figures will be reported to the APCM. At the time of publishing (9<sup>th</sup> March), the Electoral Roll from 11<sup>th</sup> October 2020 recorded that there were 125 on the roll. During the period since the previous APCM in April 2019, nine people had been added, three had died and one had left, increasing the total to 125. Fifty-two people live outside the parish.

Maureen Hollins Electoral Roll Officer



## Vicar's Report – 2020

It is no exaggeration at all to say that the year 2020 will go down in history. As I write these words (in early 2021), it is startling to reflect that at the start of last year, the COVID-19 Coronavirus was nothing more than a slightly concerning 'foreign' news story on the fringes of our national consciousness.

Since then, St Paul's Boundary Road, the Church of England, the entire nation and indeed the whole world have been caught up in the story of COVID-19; and been forced to respond to events that would have been simply unimaginable just over a year ago. The story of St Paul's in 2020 is, as for most of the world, the story of the impact of the deadliest and most destructive pandemic in a century.

In early March, as community transmission of COVID-19 started to increase, our worship started to be affected by restrictions intended to halt the spread of the virus. Over three consecutive Sundays the restrictions intensified (and prevented us from properly finishing our stewardship campaign) before public worship was officially suspended on Tuesday 17<sup>th</sup> of March.

What followed was the start of a long and developing process of trying to connect with our congregation through other means. Camera equipment was borrowed and hastily pressed into service and we had to learn how to plan, film, broadcast (and view) a service of worship 'online'.

Easter Day came and went in 'Lockdown' – and we all experienced and endured the great and joyful celebration of the resurrection of Christ being reduced to an internet broadcast from the vicarage dining room. A huge loss to us all.

During the early summer, St Paul's turned 60. What had been planned to be a great community celebration and 'summer fete' (possibly with 1960s period dress) was sadly, but necessarily, cancelled.

Despite the loss of that celebration the summer brought a slight sense of relief as the pandemic receded, with gathered worship returning in July. However, restrictions remained. At the 9am service we received communion in 'one-kind' only – and kept our distance from each other whilst being unable to share in sung worship, which was strictly prohibited. Despite such impediments, the 9am service felt (and has continued to feel) worthwhile. When it has been available it has been a blessing to those who have felt able to attend.

The informal, family-friendly 10:30am service was much more difficult to safely align with the restrictions. The Summer weather enabled us to successfully hold 'worship picnics' during which members of the congregation could gather (safely distanced) in the church gardens, but when the Autumn came, it was clear that our attempts to gather people together for informal worship were struggling. Not being able to sing together was no doubt a huge disincentive for many, and for others it was simply that spending an hour in church (perhaps with restive children) just did not feel safe enough yet.

Right from the early part of the pandemic, navigating the landscape of ever-changing restrictions and guidance has been a demanding, if largely hidden, task. Unseen by most of the congregation, a huge amount of work was put in by the St Paul's leadership team to plot a safe (or as safe as possible) path through the various different stages. It would be remiss of me not to point out the huge amount of work



done by Churchwarden Charles George in particular in this respect. Charlie has sifted through a huge body of advice and regulations, and prepared countless mandated Risk Assessments. Risk Assessments were required for every aspect of church life, at multiple different stages. They covered simply opening up the church, private individual prayer, communal worship, picnic worship, small groups in church, funerals, hall hire, contractors on site, the attempted carols in the car park event, and the use of our buildings by other groups. Charlie has made an immense contribution to the ongoing worship at St Paul's this year, through the many admin and building related tasks he has undertaken, through to his faithful attendance at every act of worship. Charlie was 'on his own' as a Churchwarden for a large part of the year, as the long delay of the Annual Meeting meant that it was not until October that Wendy Pearce could join him and complete our complement of wardens. A big thank you to Wendy for taking up this role under such difficult circumstances, and being a wise and insightful presence on the leadership team.

The Autumn of course also brought a worsening of the situation in the nation. The pandemic that had receded over the summer came rushing back with force and eventually a second Lockdown was imposed, for about 5 weeks. When the 'November Lockdown' was lifted, the 9am service was able to continue much as before, but it was realised that the 10:30 service (now altered to 10:45) would remain more effective online, where at least people could be encouraged to sing in the safety of their own homes. For some time, either side of the November Lockdown, the Wednesday communion service was also re-started, as a 'safe-space' for those who felt particularly at risk from the virus.

During Advent, another way of gathering people was attempted – via 'Zoom'. The ubiquitous video-calling service had been used before by the church, for smaller meetings and once for a 'whole church' information meeting; but here we encouraged people to gather for a series of hour-long meetings to try to 'peer through the Tinsel' surrounding the Christmas Narrative. Led by Vicky Larkin and myself, we came together to reflect on the characters and their stories. For me, these meetings were a joy – to see as many as 35 people gathered together and to listen to the wonderful character monologues written by Vicky was a real privilege. Worthy of note here is the contribution made by the church Admin. Officer, Andrew Little, who gave many hours of his own time to personally talk many people through the somewhat intimidating process of getting 'online' via 'Zoom'. For some people, this was their very first experience of Video Calling. Andrew has also been a constant and hard-working presence in many areas of Church life this year, and his personal contribution of time and energy to the leadership team, PCC, Admin role, church communication, and finance committee has been hugely important.

Christmas celebrations in 2020 were limited to one 'extra' event (the planned 'Carols in the Car-Park' having to be cancelled due to the weather); an online version of the usual St Paul's Christingle Spectacular – to which a limited number of people were invited to attend whilst it was being filmed.

To sum up; 2020 at St Paul's was a year full of extraordinary disruption, and great loss to us all.

However, as well as great and unprecedented disruption, 2020 also brought some new initiatives in the life of St Paul's. Early in the year we developed a new visual identity, with a new website and logo. We trialled a new 'seeker course' based on an introduction to Christian Spirituality – the Love Joy Peace course. Our 'Hundred Hearts' project to remember those lost to COVID-19 gained traction, and has since seen tens of thousands of hearts drawn, painted, modelled, carved and even knitted by members of the local community. The project was even featured on East Midlands Today, and as I write, continues to attract submissions as we plan for an exhibition of all of the art created.



The All-Age worship team was joined by a four-legged helper by the name of Eddie The Donkey – he has since proved a firm favourite with some of our young people and has perhaps helped bring the odd moment of light relief to grown-ups also.

More significantly, during this year the PCC worked on and approved a 'Vision Document', setting out a framework for expressing and focussing our vision and activities in the future. Embedded in this document is the idea of linking our vision, to our values, and thence to our initiatives. In other words, it sets out the importance of making sure that *what we do* (our initiatives) is done in the *right way* (following our Values) and for the *right reasons* (flowing from and in line with our Vision).

The vision statement incorporated in this document says that we, at St Paul's wish to be a place where people can do the following things:

**Experience God**  
**Explore Discipleship**  
**Engage with Community.**

For a deeper and fuller explanation of our vision, please see the Vision section of our Website!

We have also managed to greatly improve what we are able to offer in our online worship, with the addition of a new camera system and related equipment, financed through the Diocese's Growing Disciples Fund.

Towards the end of the year, we have also had the joy of being able to be a real and visible blessing to our community. Following on from a very generous response to the annual Toy Appeal, during which people were asked to give donations to enable the purchase of toys, we decided to launch a Christmas Hampers appeal. The idea was to fill a hundred hampers (inspired, of course, by 'Hundred Hearts') with high quality goodies in order to give lonely or isolated people in our community some Christmas cheer.

The response from the congregation (and from the local community) was magnificent – we very quickly raised well over £1200 and filled the 100 hampers 'to bursting' with the help of Izzy Harris and her team of volunteers. It was a joy and delight to give them out and see lives touched with a sign of the love and generosity of God. The wonderful success of this campaign has even given us a 'steer' as we think about possible future mission events.

Another really positive story from 2020 is the way that Penny Carrier, our employed Children and Families worker, has managed to foster and sustain a real sense of community with our children and young people.

Penny has worked tirelessly at keeping relationships going via regular 'Zoom Chats' and online activities. There is so much for the church to be proud of in this respect in 2020. Perhaps most amazingly, Penny has managed to achieve the impossible – which is to actually see an increase in online engagement as the year and the pandemic has continued on. Let me be clear how amazing this is – most (if not all) people who have attempted regular online provision during 2020 (whether celebrities online or churches trying to keep their congregation involved) have seen a gradual but persistent decline in online engagement, as people have got increasingly tired of interacting through screens, and 'Zoom Fatigue' has set in. It is a tribute to Penny's energy, creativity and love for our young people that she has managed to actually build engagement throughout the period.



So, despite the problems caused by the pandemic, and the disruption of so much of our public worship, it still seems to me that there are things for the Church to be grateful for. Furthermore, I genuinely believe that we have laid some important foundations this year. We now have a settled and secure vision to take us forward. We have shown ourselves to be a generous presence in our community, and we have expanded our 'reach' into the digital realm. We have explored new ways of reaching and connecting with people, and we have discovered new ways of gathering as a community.

Looking forward, I am convinced that St Paul's Boundary Road can be a vibrant, welcoming, distinctive, generous and joyful presence in our community. I am convinced that we are called to grow as a church, and that we are called to grow as individual disciples. I am convinced that God has plans for us, as we return slowly from the 'exile' of the pandemic restrictions. Plans, as the prophet Jeremiah wrote to the exiles in Babylon, for hope, not harm. Plans for prosperity, and for a bright future (see Jeremiah 29.11-15).

In conclusion, I would like to thank everyone who has contributed to the services and worship this year – there are many people who have sent in videos or been involved in some way. Thank you also to those that have served on the PCC throughout 2020, and have helped shape our vision and purpose.

I would also like to thank, officially and personally, the members of the leadership team here at St Paul's; without whose great energy, diligence, wisdom, inspiration and care this year would have been significantly more difficult. There are many people I could thank (see below!) but mention should here be given to Gill Parker, whose hugely creative endeavours with the All-Age worship have been of great benefit to the church (and whose incredible fundraising for the church doors via her hand-made facemasks has born such fruit!), Janet Coleman, who has led Friday evening prayers wonderfully well and with a real depth of spirituality, and Jane George, who has faithfully and generously gifted her musical skills to 9am service on Sunday mornings.

Finally, I will end by saying a heart-felt thank-you to every single member of our congregation and community, for faithfully and patiently standing by us as a church, for giving generously of your time and money, and for praying for St Paul's faithfully throughout this difficult period. You are the church!

With thanks, love, every blessing and...Hope!

Tim

Revd Tim Fox

### **Warden's site report for 2020**

One of a church warden's key duties and responsibilities is maintaining the fabric of the church. In a typical year, aside from planned work, there is a need to carry out repairs to reflect the wear and tear that is inevitable for a busy site complex like ours. However, if there can be a silver lining in a year dominated by Covid-19, the limited site activity resulting in fewer services and lower numbers and reduced use of the halls (basically Willow and ballet) has meant a significant reduction in running repairs.

Turning to planned site work, the first lockdown, in effect shutting us down from mid-March until early June, delayed some plans with a resulting knock-on effect. However, by year's end some progress had been made.



The first project concerned replacing several windows and for this I am grateful for the ongoing management of this by Ian Duce, liaising at all stages with Acorn Windows. Phase 1 was the replacing of the office and priest's room. This was carried out on 13 March 2020. Phase 2 (the 2 windows in the kitchen) and a revised phase 3 (ladies' toilet, toy storeroom and the 2 nursery windows) were inevitably delayed, but by the end of 2020 dates had been allocated in January and March 2021, respectively. In relation to all the works, List B authorisation was obtained from Archdeacon Phil Williams using the on-line faculty procedure.

With limited use of the car park on a daily basis, it was opportune to carry out much needed patch repair to its surface, along with remarking of the parking bays. This included adding a third disabled parking bay, which is positioned by the door which leads directly into the church. These were List A activities.

Last year I made reference to lumps or concrete eruption wearing through the carpet in church. In September I arranged for 6 lumps to be levelled off and the carpet sticking back down. This addressed the immediate need to avoid tripping hazards, but this is in truth a temporary fix and in time a decision will need to be made as regards a complete recarpeting. As one might imagine this will be an expensive exercise and is not an immediate priority.

A more pressing upgrade concerns the main doors, which deteriorate as each year goes by. In 2021 there will be a focus on obtaining quotes to help us plan its replacement and no doubt this will involve some fund raising to build on the sterling work of Gill Parker who has raised significant funds making face coverings (perhaps another silver lining?). The current plan is for the doors to have an automatic opening mechanism to make it more user friendly especially for those who are disabled or pushing prams or buggies.

One other area where we needed List B authorisation, was the installation of a fixed camera in church along with dedicated hardware boxes. This was important to improve the livestreaming provision, which in the first instance amounted to a camera on a tripod connected to a laptop. Strictly this falls outside of this annual report, but steps were in hand by year's end and List B authorisation was received on 11 February 2021.

Charlie – February 2021

## **Deanery Synod Report – 2020**

The planned activities of the Deanery Synod were of course greatly curtailed by the pandemic this year. Two meetings only were held – the first, in person, at St Luke's Church in March 2020. In this meeting various aspects of parish finance were discussed. The second meeting was via 'Zoom' and was held in November. 'Lockdown Stories' of challenges and encouragements were shared and finance discussed.

Tim



**In conclusion** - usually, our annual report would now be packed with commentaries from the various activities undertaken through church and organised by our congregation. From our drop-in café for the isolated, to monthly lunches aimed at older folk, to the toddler group and a whole range of interest and community groups.

All have stopped as a result of the Covid restrictions. Bringing events and activities to a close was fairly straightforward. We can see that re-starting will be far from easy, in what will eventually be around *fifteen months of being closed*.

It means that for each activity we re-start, we will have to re-think, re-plan, re-volunteer and re-promote. Effectively, that is starting everything from scratch.

**The benefit is that we can be really clear on the activities into which we will place our resources** and how and why, those activities align with our vision. We see this as a once in a decade opportunity to appraise our impact within our community. A task which is just beginning.



## Financial Review

The PCC met 9 times during the year, and as part of those meetings processed and agreed the financial business of the church.

The annual accounts follow this review and below is a summary of the main points of interest.

### General Fund

Committed giving and regular donations were at a very similar level as compared with 2019. Lettings have reduced by 45% due to the impact of the Covid-19 pandemic.

The decrease in church running costs as compared to 2019 was mainly due to the effects of the deferment in some of the repair expenditure to 2021.

The overall result was a surplus for the year of £5,504 (2019 deficit £2,417) leaving a balance to carry forward of £19,601.

### Designated Funds

Refurbishment Fund – the year end fund of £0 (2019 £1,363) represents the balance of the costs of the furnishings for the lounge, which are being written down over a three year period in accordance with the depreciation policy.

Leader of Children, Youth and Families Ministry (LoCYFM) Fund – this fund was originally created in 2013 by re-designating funds from the Mission Fund, and subsequently from the setting aside of monies from the General Fund by the PCC in order to meet future costs associated with the employment of a Leader of Children, Youth and Young Families Worker. As the restricted funds received in respect of this role (see below) have now been fully expended this fund is now being utilised. The interest arising on the designated funds is allocated on an annual basis. The fund balance stood at £30,134 at the year end (2019 £41,376).

Charity Fund – Designated – an amount of £1,223 was received from the Rushcliffe Residents Association and the PCC designated this fund for community use. It was used to purchase toys for distribution in association with the Great Notts Toy Appeal and the Nottinghamshire Children's Centre, and to fund the costs of Christmas cakes for inclusion in the '100 Hampers'. There is a balance remaining of £58.

Community Fund – an amount of £360 was designated from the general fund as part of the giving decisions by the PCC at the year end. This will be available to meet local charitable needs as they arise, with decisions regarding expenditure to be made by the leadership team, subject to a monetary cap above which decisions will require the approval of the PCC.

### Restricted Funds

There are a number of restricted funds, which arise from amounts given to the church for specific purposes, as follows:

Memorial Fund - income mainly from donations associated with the book of remembrance and the sale of cards. Currently the fund requires the incumbent to give instructions for its use. The year end balance was £2,639 (2019 £2,622).

Barnabas Fund – established in 1994 to assist in the spiritual direction of individuals. This was originally an endowment fund , with the capital and tax recovery total sum of £1,400 being preserved and therefore any expenditure being made out of interest. However due to the recent low rates of interest the donor has since removed the endowment condition, to allow the capital to be expended in line with the fund purposes. The year end balance was £1,510 (2019 £1,505).

Leader of Children, Youth and Families Ministry (LoCYFM) Fund – is comprised of grant monies and donations received specifically to meet salary and associated cost in connection with this role (see above Designated Fund). Now that this fund has been fully utilised, the Designated Fund is now being used. The interest arising on this fund is allocated on an annual basis. The balance remaining in this fund at the year end was £0 (2019 £5,941).

The Flower Fund – is maintained by donations received specifically for the provision of flowers in the church, often in memory of loved ones as noted in the main report. The year end balance of the fund was £280 (2019 £253).

Charity Fund – Restricted - specific collections and payments received for charities and charitable events are allocated to this fund. The individual charities supported are listed at the end of the accounts. The year end balance of £907 (2019 £(69)) includes the following:

NCC Grant received re community eating project £225

NCC Grant received re Our Place £225

Balance re Hamper Appeal £452

Church Holiday Fund – are funds held to pay towards future church holidays, with an opening and closing balance of £0 (2019 £11) as the small balance has been transferred to the charity fund.

Maundy Fund – is administered by the incumbent. Income arises from Maundy Thursday collections and the fund may be used to relieve hardship or to enable members of the congregation (especially younger ones) to take up specific opportunities to engage in mission or grow in their faith. The balance at the year end was £727 (2019 £927).

Music Fund – income is from donations towards the purchase of music equipment for the worship band. The balance at the year end was £243 (2019 £243).

Tech Grant – a grant of £2,000 was received from the diocese to put towards costs to buy new equipment to help improve the provision of online and streamed services. The amount was expended in full just prior to the year end, however the majority of expenditure was on equipment that is expected to last several years. Therefore the balance of £1,878, which represents expenditure already incurred, will be written off over the following 3 financial years.

Refurbishment Fund – towards the end of 2019 it was decided to raise fund towards a new entrance door, and during 2020 further funds were raised from a church ceilidh, the sale of face coverings by Gill Parker, and a donation from Lunch and Chat, so at the end of 2020 the balance stood at £3,701 (2019 £160).

## **Reserves policy**

The PCC's policy is to invest fund balances with the CBF Church of England Deposit Fund which bears interest. At the year-end £ 40,963 (2019 £50,760) was held in this fund. The majority of the reserves are held to fund the future employment of the Leader of Children, Youth and Young Family Worker.



## **Independent Examiner's Report to the members of the Parochial Church Council of St Paul's Church, Wilford Hill**

I report to the members on my examination of the accounts for the year ended 31 December 2020.

### **Responsibilities and basis of report**

As the members of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records ; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A handwritten signature in black ink, appearing to read "Eddy George ACA".

**Eddy George ACA**  
Chartered Accountant  
9 Magpie Crescent  
West Bridgford  
Nottingham  
NG2 7ZJ

Date: 27 February 2021



**PAROCHIAL CHURCH COUNCIL OF ST PAUL'S, WILFORD HILL**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2020**

	Note	Unrestricted Funds £	Restricted Funds £	2020 £	Total Funds 2019 £
<b>Income and Endowments from</b>					
Donations and legacies	2 ( a )	81,245	6,983	<b>88,228</b>	86,809
Other voluntary incoming resources	2 ( b )	-	-	-	-
Charitable activities	2 ( c )	16,039	-	<b>16,039</b>	29,550
Other income	2 ( d )	43	2,225	<b>2,268</b>	333
Investments	2 ( e )	198	5	<b>203</b>	523
<b>Total Income</b>		<b>97,525</b>	<b>9,213</b>	<b>106,738</b>	<b>117,215</b>
<b>Expenditure on</b>					
Giving and Donations	3 ( a )	5,605	2,553	<b>8,158</b>	9,012
Charitable activities	3 ( b )	98,603	6,368	<b>104,971</b>	128,440
Raising funds	3 ( c )	-	-	-	-
<b>Total Expenditure</b>		<b>104,208</b>	<b>8,921</b>	<b>113,129</b>	<b>137,452</b>
<b>Net Income/expenditure</b>		(6,683)	292	<b>(6,391)</b>	(20,237)
<b>Transfers between Funds</b>					-
<b>Net movement in funds</b>		(6,683)	292	<b>(6,391)</b>	(20,237)
Balances brought forward at 1 January 2020 (2019)		56,836	11,593	<b>68,429</b>	88,666
<b>Balances carried forward at 31 December 2020 (2019)</b>		<b>£50,153</b>	<b>£11,885</b>	<b>£62,038</b>	<b>£68,429</b>



## PAROCHIAL CHURCH COUNCIL OF ST PAUL'S, WILFORD HILL

### BALANCE SHEET AT 31 DECEMBER 2020

	Note	2020 £	2019 £
<b>Fixed Assets</b>			
Tangible fixed assets	4 ( a )	2,487	1,606
<b>Current Assets</b>			
Debtors	5	2,501	1,720
Short term deposits		40,963	50,760
Cash in hand		21	36
Cash at bank		20,066	20,730
		<u>63,551</u>	<u>73,246</u>
<b>Liabilities : Amounts falling due within one year</b>			
	6	<u>4,000</u>	<u>6,423</u>
<b>Net Current Assets</b>		<b>59,551</b>	<b>66,823</b>
<b>Liabilities : Amounts falling due after one year</b>			
		-	-
<b>Net Assets</b>	7	<b>62,038</b>	<b>68,429</b>
<b>Funds</b>			
Unrestricted		50,153	56,836
Restricted		11,885	11,593
		<u>62,038</u>	<u>68,429</u>

Approved by the Parochial Church Council on the 8th March 2021 and signed on its behalf by :

A blue ink signature of Revd. Tim Fox.

Revd. Tim Fox  
Vicar

A blue ink signature of Debbie Caine.

Debbie Caine  
Treasurer



## **Parochial Church Council of St Paul's Church, Wilford Hill Notes to the Financial Statements for the Year Ended 31 December 2020**

### **I. ACCOUNTING POLICIES**

#### **Basis of preparing the financial statements**

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

#### **Funds**

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application to the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible by law. They do not include the accounts of church groups that owe their affiliation to another body nor those that are informal gatherings of church members.

#### **Incoming Resources**

Collections, planned giving, grants and legacies are recognised when received by or on behalf of the PCC. Income tax recoverable on gift aid donations is recognised on income received in the year ending 31 December 2020.

Funds raised for summer and Christmas fairs and similar events are accounted for on a gross basis. Rental income and income from investments are recognised on receipt.

#### **Resources Used**

Grants and donations are accounted for when paid over or awarded if the award created a binding obligation on the PCC.

The parish share is accounted for when payable, with any amount unpaid at the year-end being provided for as an operational liability and shown as a creditor in the balance sheet.

Giving to charity is calculated on Total Incoming Resources from Donors (Unrestricted Funds). The PPC make the majority of specific beneficiary decisions relating to this amount shortly after the year end, and therefore this amount is included as part of the Restricted Funds at the year end and payments to the beneficiaries are included in creditors.

#### **Fixed Assets**

Consecrated and beneficial property is excluded from the accounts by s10 (2)(a) of the Charities Act 2011. No value is placed on moveable church furnishings held by the church wardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed. Equipment used within the church premises is depreciated on a straight-line basis over 3 years. Individual items of equipment with a purchase price of £300 or less are written off when the asset is acquired.

#### **Current Assets**

Amounts owing to the PCC at the year-end in respect of fees or other income, which are expected to be collected are shown as debtors in the balance sheet.

**PAROCHIAL CHURCH COUNCIL OF ST PAUL'S, WILFORD HILL**
**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2020**

2      Income & Endowments	Unrestricted	Restricted	<b>TOTAL FUNDS</b>	
	Funds	Funds	2020	2019
	£	£	£	£
<b>2 ( a ) Donations &amp; legacies</b>				
Planned Giving:				
Gift Aid Donations	64,982	-	64,982	63,398
Income tax recoverable on gift aid donations	14,466	517	14,983	15,010
Collections (open plate)	195	-	195	572
Sundry Donations	1,602	6,466	8,068	7,829
Legacies	-	-	-	-
	81,245	6,983	88,228	86,809
<b>2 ( b ) Other voluntary incoming resources</b>				
Collections and Events for charity	-	-	-	-
Grants	-	-	-	-
	-	-	-	-
<b>2 ( c ) Charitable Activities</b>				
Lettings	15,899	-	15,899	28,809
Parochial Fees	140	-	140	741
	16,039	-	16,039	29,550
<b>2 ( d ) Other income</b>				
Other	43	2,225	2,268	333
Church Holiday	-	-	-	-
	43	2,225	2,268	333
<b>2 ( e ) Investments</b>				
Interest from short term deposits	198	5	203	523
	-	-	-	-
<b>Total Income</b>	<b>£97,525</b>	<b>£9,213</b>	<b>£106,738</b>	<b>£117,215</b>
	-	-	-	-

<b>3 Expenditure</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>TOTAL FUNDS</b>	
	<b>Funds</b>	<b>Funds</b>	<b>2020</b>	<b>2019</b>
	£	£	£	£
<b>3 ( a ) Giving and Donations</b>				
Collections or Events, and PCC decisions, during the year	1,165	2,553	3,718	4,212
Giving decisions by PCC at year end	4,440		4,440	4,800
	5,605	2,553	8,158	9,012
<b>3 ( b ) Charitable activities</b>				
Ministry : Parish Share	65,000	-	65,000	77,580
Ministry Expenses	696	-	696	912
Upkeep of Services	1,857	122	1,979	2,179
Insurance	1,687	-	1,687	1,595
Sundries	110		110	432
Heat, Light and Power	4,566	-	4,566	6,056
Rates and Water	191	-	191	605
Maintenance	4,470	-	4,470	6,850
Cleaning	2,016	-	2,016	4,172
Grounds Upkeep	245	-	245	2,544
Kitchen Refurbishment	-	-	-	-
Events	-	-	-	545
Christian Education	746	-	746	611
Gifts	25	200	225	201
Flowers		105	105	746
Mission	291		291	828
Messy Church	-	-	-	-
C Y F Worker - Salary, 'Er NI & Pension	10,935	5,749	16,684	16,420
- Expenses	315	192	507	904
Stationery, Office, telephone	3,181	-	3,181	3,280
Governance Costs	190	-	190	150
Bank Charges	215	-	215	220
Depreciation/Loss on Sale	1,867		1,867	1,610
	98,603	6,368	104,971	128,440
<b>3 ( c ) Raising funds</b>				
Funding Programme	-	-	-	-
	-	-	-	-
<b>Total Expenditure</b>	<b>£104,208</b>	<b>£8,921</b>	<b>£113,129</b>	<b>£137,452</b>

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**4 ( a ) Fixed Assets for use by the PCC**

<i>Tangible fixed assets</i>	<b>Equipment</b>
	<b>£</b>
<b>Cost</b>	
<b>At 1 January 2020</b>	21,990
Additions	2,748
Disposals	-
<b>At 31 December 2020</b>	<b>24,738</b>
<b>Depreciation</b>	
At 1 January 2020	20,384
Charge for the year	1,867
Disposals	-
<b>At 31 December 2020</b>	<b>22,251</b>
<b>Net Book Value at 31 December 2020</b>	<b>£2,487</b>

**4 ( b ) Investment Assets**

The PCC holds no investment assets. All surplus funds, outside of normal day to day requirements, are held in a Central Board of Finance (CBF) Deposit Fund.

**5 Debtors**

	<b>Unrestricted</b>	<b>Restricted</b>	<b>TOTAL FUNDS</b>	
	<b>Funds</b>	<b>Funds</b>	<b>2020</b>	<b>2019</b>
	£	£	£	£
Other debtors - HM Revenue & Customs	1,577	442	2,019	1,590
- Furniture Prepaid	-	-	-	-
- Other	266		266	130
- Funeral Fees	216	-	216	-
	<b>£2,059</b>	<b>£442</b>	<b>£2,501</b>	<b>£1,720</b>

**6 Liabilities : Amounts Falling Due within one year**

Amounts payable to suppliers etc	322	-	322	175
Amounts payable to charities, collections etc	3,480	198	3,678	6,248
	<b>£3,802</b>	<b>£198</b>	<b>£4,000</b>	<b>£6,423</b>

**7 Analysis of Net Assets by Fund**

Fixed Assets	609	1,878	2,487	1,606
Current Assets	53,346	10,205	63,551	73,246
Current Liabilities	(3,802)	(198)	(4,000)	(6,423)
<b>Fund Balance</b>	<b>£50,153</b>	<b>11,885</b>	<b>62,038</b>	<b>£68,429</b>

## 8 Fund Details

### Summary of transactions in Restricted Funds

The following funds comprise the Restricted Funds.

	Memorial	Barnabas	LoCYFM	Flower	Charity*	Church Holiday	Maudy	Music	Tech Grant	Refurb	Total
	£	£	£	£	£	£	£	£	£	£	£
<b>Opening Balance at 1 January 2020</b>	<b>2,622</b>	<b>1,505</b>	<b>5,941</b>	<b>253</b>	<b>(69)</b>	<b>11</b>	<b>927</b>	<b>243</b>		<b>160</b>	<b>11,593</b>
Income :											
Interest	-	5		-	-	-	-	-	-	-	5
Other	17	-	-	132	3,518	-	-	-	2,000	3,541	<b>9,208</b>
Funds Transfer	-	-	-	-	11	(11)	-	-	-	-	-
<b>Total Income</b>	<b>17</b>	<b>5</b>	<b>-</b>	<b>132</b>	<b>3,529</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,000</b>	<b>3,541</b>	<b>9,213</b>
Expenditure		-	5,941	105	2,553	-	200	-	122	-	8,921
<b>Closing Balance at 31 December 2020</b>	<b>2,639</b>	<b>1,510</b>	<b>-</b>	<b>280</b>	<b>907</b>	<b>-</b>	<b>727</b>	<b>243</b>	<b>1,878</b>	<b>3,701</b>	<b>11,885</b>

\* Charity closing balance comprises 2 NCC grants and a balance of £452 re One Hundred Hampers appeal.

### Summary of transactions in Unrestricted Funds

These consist of the General Fund, and the following designated funds - Leader of Children Youth and Families Ministry, Refurbishment, Charity and Community.

	General	Refurb	LoCYFM	Charity	Community	Total
	£	£	£	£	£	£
<b>at 1 January 2020</b>	<b>14,097</b>	<b>1,363</b>	<b>41,376</b>			<b>56,836</b>
Income						
Interest	89	-	109	-	-	198
General Fund Transfer				4,440	360	4,800
Other	96,104	-	-	1,223		97,327
<b>Total Income</b>	<b>96,193</b>	<b>-</b>	<b>109</b>	<b>5,663</b>	<b>360</b>	<b>102,325</b>
Expenditure						-
General Fund Transfer	4,800	-	-	-	-	4,800
Other	85,889	1,363	11,351	5,605		104,208
<b>at 31 December 2020</b>	<b>19,601</b>	<b>-</b>	<b>30,134</b>	<b>58</b>	<b>360</b>	<b>50,153</b>



## CHARITABLE GIVING YEAR ENDED 31 DECEMBER 2020

### Collections or Events, and PCC giving decisions, during the year :-

	2020 £	2019 £
Bishops Fund	-	387
Cecily's Fund	-	-
Children's Society	88	767
Christian Aid	-	315
Church Mission Society	-	158
Friary Drop-in	-	1525
Night Shelters (Emmanuel House)	205	598
Nottingham Rainbow Project	-	-
One Hundred Hampers Appeal	1,975	-
Refugee Roots	-	100
Royal British Legion	-	80
Mayors Charity (Ruscliffe Borough Council)	-	282
Toy Appeal	1,450	-
 Sub Total	 <hr/>	 <hr/>
	<hr/>	<hr/>
	<hr/>	<hr/>

### Giving decisions by PCC :-

Chrisitans Against Poverty (West Bridgford South Notts)	1,000	1000
Cecily's Fund	500	400
Church Mission Society	600	600
Crossteach	220	220
Friary Drop-In	1,500	1960
Refugee Roots (formerly Nottingham Rainbow Project)	400	400
WeRHere	220	220
 Sub Total	<hr/>	<hr/>
	<hr/>	<hr/>
 <b>Total Giving per accounts</b>	 <hr/>	 <hr/>
	<hr/>	<hr/>

Note: in addition £360 was designated from the General Fund into a new Community Fund.