**Minutes of the PCC meeting held on Monday 13th July 2020 by Zoom**

**Present:** Tim Fox (Chair), Debbie Caine, Cliff Carrier, Janet Coleman, Charlie George, Angela Harriss, Maureen Hollins, Ann Jordan, Kev Lindsey, Wendy Pearce and Hugh Williams

Penny Carrier was in attendance.

**48.20 Welcome**

Apologies were received from Andrew Little, Camilla Gilmore and Ann Shepheard. Tim welcomed members, before reading Psalm 27 which seeks God’s presence to sustain, hold and lift us up.

Members went on to consider the headings (comments underneath):

* **Lost – and stay lost**

a chance to take a fresh look at the shape of the 10.30 service, moving away from the previous structure and its constraints

too much busyness, be more selective as a church, no rotas for some things – just trust?

* **Lost – but must be regained**

coffee after services

sung worship (grey areas need to be cleared up)

the special feel of worshipping together again, following the 9am service on 12th July

* **Gained – and hold onto**

Varied ways of being connected, showing more concern for each other, making us a more authentic community

social media, promoting the church through services/#hundred hearts/welcoming new people into the services and engaging with the world around, even though it is time intensive

don’t let go of different/varied parts of the online service, creativity can flow from restraints

online services monthly? team work needed

need to reach out to those who are still unable to attend

* **Gained – we can now let go of**

no comments

**49.20 Minutes of PCC meeting held on 8th June 2020**

Maureen signed the minutes, on Tim’s behalf, as a true and accurate record of the meeting. The Standing Committee minutes of 26th May are attached.

**50.20 Matters arising not on the Agenda**

There were no matters arising.

**51.20 CTWB/Deanery matters**

**i. CTWB**

Janet reported that no CTWB meetings have been held as yet.

**ii. Deanery**

Tim commented that some of the churches in the deanery are not planning to hold normal Sunday services until congregations can sing again.

**52.20 Mission**

**i.** **Private individual prayer**

This has stopped after twice weekly sessions over three weeks. Tim and Charlie have been stewards. Fifteen people came to pray with an average of five each time. Should there be no services they could be reinstated with or perhaps without stewards.

**ii. Services in church**

* The 9.00am Holy Communion services has recommenced. The leadership team, Wendy, Charlie, Penny, Andrew and Tim have put a huge amount of work into preparing for the service

which was greatly appreciated by all those who attended. Jane’s playing made up for not being able to sing. For the moment we will carry on this pattern as it is too difficult to look to September. Charlie will see if extra chairs could be fitted for ‘live’ worshippers.

* There is now no online Evening Prayer. Starting with willing PCC members on a rota as well as Tim, could we offer three or four evenings a week? They could be pre-recorded but live services would be preferable. There will be further discussion at the next meeting on 14th September.

**iii. Evolving pattern on prayer/worship/special events**

* There is currently no long-term picture so the future is unclear. 9.00am Sunday services are expected to be held weekly.  10.30 Sunday services will continue to be online in the short term.  In order to welcome families back to worship in a safe and secure manner, an Outdoor Worship Picnic is proposed on Sunday 19th at 12 noon. This is expected to be repeated 2nd August.  Tim will be on holiday on 16th and 23rd August, and therefore it is currently unclear what provision will be possible for these services.
* The diocese is hosting a Zoom meeting in 25th July relating to services for children and young people. Will there be church bubbles? What will provision at 10.30am look like? Only instrumental music/YouTube song videos? Small children could bring their own toys (The children’s corner cannot be used). All could go straight into their groups in the halls.
* Creative worship – ‘St Paul’s is doing it well’ and is already being missional.
* Unobtrusive, flexible filming is needed but is not currently possible with the borrowed equipment, camera/computer, being used. Kevin has kindly agreed to look into appropriate, more permanent equipment and compile a report with suggestions for the September meeting. Requesting funding from the congregation might be a possible way of helping towards/covering the cost.
* The issue of safeguarding with filming the congregation with a wide-angle lens being required could be resolved by those not willing to be filmed sitting in a blind spot.

**iv. Reopening the halls**

* Ballet can now restart but there are many issues concerning cleaning and changeovers.
* Will we be able to fit in all we had pre Covid?
* Each group will have to have its own risk assessment.
* Andrew will contact all the groups to see what can/cannot be done.
* Safety and cleaning are of prime importance.

**v. Risk assessments** (public worship attached)

Both private prayer and public worship have been approved by the appropriate people and will appear on the website for Sunday. Charlie commented that it was a useful exercise. His skill and thoroughness are a gift to St Paul’s.

**vi. PCC Away Day** (papers attached)

This will be discussed thoroughly at the September meeting. Hannah Buck of Transforming Notts Together holds two hour workshops, the structure of which might be useful to help with the way forward and our response to Covid as regards our vision.

**53.20 APCM**

All were in agreement that the date be moved from 13th September to **11th October** (avoiding the half term weekends). As holding a Zoom meeting for the APCM is currently not possible, according to the diocese, perhaps a video link for those unable to attend in person might be a possibility.

**54.20 Safeguarding**

Ann will be attending a safeguarding meeting set up by the diocese later this month.

**55.20 Finance** (paper attached)

**i. Latest figures**

Debbie reported: ‘Regarding the parish share, I was asked to confirm to the area Treasurer a few weeks ago, whether we still expected to meet are ‘bottom end’ target of £61,700, and I have confirmed that is the case. Our 2020 budget currently assumes we will be paying £68,940 (the originally proposed full share), and so paying the ‘bottom end’ target figure would reduce our expected deficit for the year to around £4k, which is line with our original expectations at the beginning of the year.

In the 5 months to 31 May 2020, income was approx. £1,800 ahead of budget due to additional one off giving and rents in the first quarter.

As the tax on the gift aid donations for half of March, April and May was not made until recently, factoring that in the income would be around £4,300 ahead of budget.

Given the drop in rental income from late March, this should help to reduce the expected deficit for the year. Committed giving does not seem adversely affected by the pandemic so far, although I do not have all of the details for June yet.

Expenditure for the 5 months was approx. £700 more than budgeted, as a few costs have been more than expected, though others have been less, such as repairs. We were also slightly ahead on paying parish share.

The CYFM fund was around £1,000 better than budget due to reduced expenses, mainly as a result of lockdown. As shown in the Funds Summary the Restricted Fund has now been fully utilised and so we are now using the Designated Fund.

Although we are now getting some rent from Willow, I have not revised the budget as the overall difference is not hugely significant. As it stands at the moment, we are still likely to have a deficit for the year of approx. £11k.’

**ii. Parish share**

‘Regarding the parish share, I was asked to confirm to the area Treasurer a few weeks ago, whether we still expected to meet are ‘bottom end’ target of £61,700, and I have confirmed that is the case. Our 2020 budget currently assumes we will be paying £68,940 (the originally proposed full share), and so paying the ‘bottom end’ target figure would reduce our expected deficit for the year to around £4k, which is line with our original expectations at the beginning of the year.’

Tim commented that it was good to be ambitious but at the moment better to keep the deficit close to the budget before thanking Debbie for everything she is doing.

**56.20 Site**

Charlie had nothing new to report apart from thanking Ann and Jon Shepheard and Jane George for keeping the site tidy. (Charlie is still the sole grass cutter.) The recently planted hedge is growing well. Tim expressed his thanks to them all for transforming the site, even down to removing weeds from the car park.

**57.20 CYFM**

Penny reported:

* fewer Zooms now as some young people are back at school/working
* thanks to Angela for being on all the Infinity calls even if there is only one young person
* great deal of work required for All Age and Messy Church
* picnic with games with four young people, Penny and Angela on 5th July had been very successful
* what will young church look like looking forward?
* completed Understanding Mental Health for Children and Young People level 2 and beginning Autism Awareness next week – well done Penny!

Tim thanked Penny and Cliff for all the great work they are doing.

**58.20 Dates of next meetings**

14th September, **APCM 11th October**, 12th October, 9th November, 11th January 2021, 8th February

Tim closed the meeting in prayer at 9.23pm followed by members blessing each other with the words of the Grace.

Signed as a true and accurate record 14th September 2020